

**Cross-Content Workplace Readiness Standards Learning Activities
2003 Workplace Readiness I.D.E.A.S. Program
Application Package**

Instruction Sheet

Cover Sheet All sections of the cover sheet must be completed and should be typed.

Learning Activity Summary Sheet

Learning Activity Title: List the complete title of your learning activity.

Target Population: Describe the population of students your learning activity targets (e. g., exactly how many students, what age, grade level, etc.)

CCRWS Addressed: Identify the Cross Content Workplace Readiness Standard(s) to be addressed. Briefly describe how your learning activity will help students achieve these standard(s).

Sections A –C: Please use the forms provided with the application package. **Each section of the application should be no more than two double-spaced typed pages.**

Section A

Objectives: List the specific objectives you plan to accomplish in measurable terms.

- Plan:
1. Identify and explain the activities you propose to undertake and describe how they fulfill the learning activity 's objectives.
 2. Indicate the relevance of this proposal to a current business issue or challenge. Explain how student participation will increase his/her understanding of critical workplace skills. You are strongly encouraged to show how your proposal will integrate curriculum across content areas.
 3. Describe any products or materials that will be developed as a result of the learning activity development, if applicable.
 4. Describe any professional development experiences that will be provided through the learning activity.
 5. Describe the potential for replicating this project in other schools and/or grade levels and to other Cross Content Workplace Readiness Standards.
 6. Include timelines for the proposed activities.

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Section B: Assessment: Describe your plan to assess the effectiveness of the learning activity and explain what information will be collected and how the information will be analyzed.

Section C: Budget

Provide a specific line-item budget of up to \$4000 for learning activity expenses. Categorize the proposed budget as follows:

Supplies: General _____

Instructional _____

Audio-Visual _____

Travel: _____

Purchase of Professional Services: _____

Equipment: _____

Total: _____

The maximum allowable budget is \$4,000.

Do Not Include Attachments or Appendices.

Please note: The budget, as proposed by the applicant, must be implemented by the district.

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Cover Sheet

Learning Activity Title:

Developer's Name(s):

School District:

County:

School Mailing Address:

Developer 's School Phone:

Developer 's Email Address:

Developer's Summer Mailing Address:

Developer 's Home Phone:

Signature of Learning Activity Developer:

Date:

This Section Should Be Completed By the Local Superintendent.

My signature below indicates that the _____
Board of Education has reviewed this application, supports the proposed learning activity, and
agrees to implement it if an I.D.E.A.S. award is granted.

Name of Local Superintendent: _____

Signature: _____

Date: _____

Please keep two photocopies of your application-one for your local school board, and one for
yourself.

Send application, postmarked by *July 31, 2003*, to the Director of your Workforce Investment Board.

See Attachment A for a listing of Workforce Investment Boards

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Learning Activity Summary Sheet -This information must be typed.

(Please do not include any reference or abbreviation that would allow for the identification of any district, school, county or local association, or individual. Inclusion of any of the above will result in automatic disqualification of the application.)

Learning Activity Title:

Target Population:

Academic & Cross-Content Areas Addressed:

Cross-Content Workplace Readiness Standard(s) Addressed:

Briefly describe how this activity will address the Cross-Content Workplace Readiness Standards:

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Section A -Objectives/Learning Activity Plan -This Information Must Be Typed

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Section B: Assessment -This Information Must Be Typed.

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Section C-Budget -This Information Must Be Typed.

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Appendix A – List of County WIB Directors

Atlantic & Cape May Counties

Stephen J. Bruner
Acting Director
Atlantic/Cape May WIB
1333 Atlantic Ave. – Floor 6
Atlantic City, NJ 08401
Email: bruner_steve@aclink.org

Bergen County

Paul Calocino
Executive Director
Bergen County WIB
Urban Plaza Building
25 East Salem St. – Room 602
Hackensack, NJ 07601
Email: paucal@bergen.org

Burlington County

Kelly A. West, Coordinator
Burlington County WIB
P.O. Box 6000 -- 124 High Street
Mount Holly, NJ 08060
Email: kwest@mail.burlco.lib.nj.us

Camden County

Leona A. Tanker
Director
Camden County WIB
800 Kings Highway North
Suite 305
Cherry Hill, NJ 08034
Email: cwib@rcn.com

Cumberland & Salem Counties

Dante Rieti, Director
Cumberland/Salem Co. WIB
55 E. Commerce Street
P.O. Box 1146
Bridgeton, NJ 08302
Email: cswib@bellatlantic.net

Middlesex

Patricia Roman, Exec. Director
Greater Raritan WIB
506 Jersey Ave.
New Brunswick, NJ 08901
Email: proman@dol.state.nj.us

Essex County

Geri Durso, Executive Director
Essex County WIB
Hall of Records – Room 520B
465 Dr. Martin Luther King Blvd.
Newark, NJ 07102
Email: essexdedte@aol.com

Gloucester County

Dalyn L. Currey
Director
Gloucester County WIB
P.O. Box 337
Route 45 & Budd Blvd.
Woodbury, NJ 08096
Email: egallo@co.gloucester.nj.us

Hudson County

Anthony J. Corsi
Executive Director
Hudson County WIB
4800 Broadway – Suite 208
Union City, NJ 07087
Email: tcorsi@hcst.tec.nj.us

Mercer County

William R. Mate, Exec. Director
Mercer County WIB
640 S. Broad Street – Suite 408
McDade Administration Bldg.
P.O. Box 8068
Trenton, NJ 08650
ctramontana@mercercounty.org

Somerset & Hunterdon Counties

Maria Guerriero, Exec. Director
Greater Raritan WIB
P.O. Box 3300
Somerville, NJ 08876
Email: mguerrie@rارانval.edu

Monmouth County

William J. Wood
Director
Monmouth WIB
170 Monmouth Street
Red Bank, NJ 07701
Email: wjwood@dol.state.nj.us

Morris, Sussex & Warren Counties

Jack Patten, Director
Morris/Sussex/Warren WIB
P.O. Box 900
Morristown, NJ 07963-0900
Email: jpatten123@aol.com

Ocean County

Faith C. Liguori, Director
Ocean County WIB
1027 Hooper Ave.
Building 2 – 3rd Floor
Toms River, NJ 08754
Email: faith@americom.com

Passaic County

Gary Altman
Director
Passaic County WIB
388 Lakeview Avenue
Clifton, NJ 07011
Email: gary@wibpc.org

Union County

Carol Ford, Administrator
Union County WIB
Administration Bldg.
4th Floor
Elizabeth, NJ 07207
Email: cford@unioncounty.org

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